



## REGISTRATION FORM

1. Personal Details		
First Name:	Surname:	
Institution:	Tick if Student	Title:

2. Contact Details			
Street Address:			City:
State/Province:		Postal Code:	Country:
Telephone:	Country Code:	City Code:	Telephone Number
Email address:			

3. Registration Fees	
Fees are shown below - The deadline for early registration is May 13, 2013. Tick your registration type as appropriate.	
Presenter	<input type="checkbox"/> Early Registration (500 Euros) <input type="checkbox"/> Regular (550 Euros)
Participant	<input type="checkbox"/> Early Registration (500 Euros) <input type="checkbox"/> Regular (550 Euros)
Student	<input type="checkbox"/> Early Registration (350 Euros)         Student Finalist <input type="checkbox"/> Early Registration (300 Euros)
SSU staff	<input type="checkbox"/> Early Registration (475 Euros)         Committee Member <input type="checkbox"/> Early Registration (475 Euros)
Group (3 or more) <input type="checkbox"/> Early Registration (475 Euros)	
If attending as a group please indicate the other members of the group	

4. Pre-conference workshops Weds 3 July	
Pre-event Workshops carry a small additional cost - places at these are limited and places will be allocated on a first come basis. There are two available workshops running simultaneously: <b>Quality Matters</b> (full day, 50 Euros inc lunch) and <b>Using screen capture for feedback</b> (half day from 1pm, 30 Euros). Please tick the relevant box if you wish to attend one of these workshops. If you are interested in both workshops, please indicate order of preference.	
<input type="checkbox"/> I would like to attend the Quality Matters workshop (cost 50 Euros)	Order of preference (1 or 2)
<input type="checkbox"/> I would like to attend the Screen Capture for feedback workshop (cost 30 Euros)	Order of preference (1 or 2)

5. Payment Method
I wish to pay by the following method:
<input type="checkbox"/> Credit /Debit Card (please complete Section 5)
<input type="checkbox"/> Bank Transfer (please refer to Section 6)

<b>Ĥ Ĥ Credit / Debit Card Details (All payments in Euros, please include registration and workshop cost)</b>		
Please charge my: <input type="checkbox"/> Visa <input type="checkbox"/> Mastercard <input type="checkbox"/> Switch (We do not accept: Electron, Diners or American Express)		
<input type="checkbox"/> I wish to pay the total fee of                      Euro: (This amount will be debited when we receive this form)		
Card Number: <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> / <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> / <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> / <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> / <input type="text"/> <input type="text"/> <input type="text"/>		
<small>Last 3 spaces for Switch ONLY</small>		
Start Date: <input type="text"/> <input type="text"/> / <input type="text"/> <input type="text"/>	Expiry Date: <input type="text"/> <input type="text"/> / <input type="text"/> <input type="text"/>	3 Digit Security Code: <input type="text"/> <input type="text"/> <input type="text"/> (on back of card)

<b>Ĥ Ĥ Wire Transfer Details</b>
<p>If paying by bank wire transfer, please use the details below. Please indicate below the date and the reference number of the transaction.</p> <p>Bank: Barclays Bank          Address: Apex Plaza, Reading, Berkshire RG1 1AX          IBAN: GB45BARC20792567705188          Swift: BARCGB22          Sort code: 20-79-25          Account number: 67705188          Beneficiary: Southampton Solent University</p> <p>Please ensure all payments are in Euros.</p>

<b>8. Submitting your registration</b>
<p>Please email your completed form to the conference registrar, Matt Hickling at the address below:</p> <p>Telephone: 0044 (0) 23 8031 9000          Email: <a href="mailto:registrar@icicte.org">registrar@icicte.org</a></p> <p>To Post your registration form, please send it to:</p> <p>Matt Hickling, ICICTE Conference Registrar          Maritime and Technology Faculty          Southampton Solent University          East Park Terrace          Southampton, UK, SO14 0RD</p> <p>Cancellation policy:          Requests for refund are to be sent to the Conference Registrar by e-mail or by mail.          Refund of 75% of registration fee for cancellations one month before the conference (by June 4)          Refund of 50% for cancellations up to two weeks before the conference (by June 20)          No refunds will be available for cancellations after June 20.</p>

<b>9. Signature (typed Signature Constitutes legal signature)</b>	
<input type="checkbox"/> I have read the information above and agree to the terms & conditions for registration and payment	
Signature:	Date: : <input type="text"/> <input type="text"/> / <input type="text"/> <input type="text"/> / <input type="text"/> <input type="text"/>